

**ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION  
(DEEMED UNIVERSITY)  
ROHTAK CENTRE, LAHLI, ROHTAK – 124 411**

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F. No. 3-35/CIFE/RTK/NAHEP/18

Dated: 23.10.2019

**TENDER INVITATION NOTICE**

**Name of the work: Flooring and other misc. work in Poly house – Under NAHEP Project (2019-20) regarding**

Sealed Tenders are invited from eligible contractors for work titled “**Flooring and other misc. work in Poly house – Under NAHEP Project**” AT ICAR-CIFE ROHTAK CENTER, ROHTAK, HARYANA. The tender duly completed in all respects shall be received up to **1500 hrs. on 08/11/2019** and shall be **opened at 1530 hrs. on 08/11/2019**. Quoted rates must be valid for **45 days** from the date of acceptance of the Tender.

Interested contractors may kindly follow our website <http://www.cife.edu.in>.

**The Director of the Institute reserves the right to accept or reject any or all Tender without assigning any reasons whatsoever. No correspondence shall be entertained in this regards.**

**(Officer-in-Charge)**

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Dated: 23.10.2019

**TENDER INVITATION NOTICE**

To

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**NAME OF THE WORK:**      **Flooring and other misc. work in Poly house – Under NAHEP Project**

**INFORMATION & IMPORTANT DATES FOR BIDDERS**

**Date for Issue/Publishing the tender:**      **From 23.10.2019 at 11.00 hrs.**

**Last date for receiving the Tender**      **: Up to 1500 hrs. on 08.11.2019**

**Date of opening of Tender**                      **: At 1530 hrs. on 08.11.2019**

**Tenders shall be opened in presence of the intended tenderers**

**Date of completion of Work**                      **: 30 days from the date of award of work**

**Tender Document Charges**                      **: Rs.1000/- (Rupees One thousand only) in the form of (Non-refundable) DD drawn in favour of "ICAR Unit CIFE Mumbai".**

**Earnest Money Deposit (EMD)**                      **: Rs. 15,000/- (Rupees Fifteen Thousand only) in the form of Demand Draft drawn in favour of "ICAR Unit - CIFE, Mumbai"**

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**1. Qualification of the bidder:**

The bidder shall provide qualification information which shall include the following: -

- 1.1 Total monetary value of construction works performed for each year of the last 3 years
- 1.2 Income tax clearance certificate from the concerned IT circle & copy of PAN CARD
- 1.3 Up to date Report on his financial standing
- 1.4 Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned and disputed amount in each case
- 1.5 A copy of Contractor's valid registration with CPWD/ PWD/ MES/ BSNL/ MTNL/ P & T/ All India Radio/ PSU/ Any Other Govt. Organizations.
- 1.6 Demand Draft of any scheduled bank against EMD and Tender Fee.
- 1.7 Copy of Certificate of Registration for GST, Sales Tax / VAT
- 1.8 Experience of two similar natures of works in last three years with satisfactory completion.
- 1.9 A Photostat copy of blank cheque/bank details for making payment.

Above documents are to be attached along with tender document and placed in a sealed envelope, failing which the tender shall be rejected out rightly:

**2. To qualify for award of the contract the bidder:**

- 2.1 should have satisfactorily completed as a prime contractor at least one similar work of value not less than **Rs. 5,00,000 in the last three years;**
- 2.1 should possess valid Civil/electrical license for executing building civil/electrification works (in the event of the works being sub - contracted, the sub-contractor should have the necessary license);

**3. Bid Price:**

- 3.1 The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.

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3.2 **All duties, taxes, GST, and other levies payable by the contractor under the contract shall be included in the total price.**

3.3 The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

3.4 The rates should be quoted in Indian Rupees only.

**4. Submission of Quotations:**

4.1 The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation

4.2 Each bidder shall submit only one quotation

4.3 The quotation submitted by the bidder shall comprise the following

**(a)** Quotation in the format given in **Section - B**

**(b)** Signed Bill of Quantities; and

**(c)** Qualification information form given in **Section - B** duly completed

4.4 The bidder shall seal the quotation in an envelope addressed to "**The Officer-in-Charge, Central Institute of Fisheries Education, Rohtak Centre, Lahli, Rohtak – 124 411.**" The envelope will also bear the following identification:

☉ Quotation for: **Flooring & other misc. work in Poly house – Under NAHEP Project at ICAR-CIFE, Rohtak Centre, Lahli, Rohtak**

☉ Do not open before **1530 hours on 08.11.2019**

4.5 Quotations must be received in the office of **the OIC, ICAR-CIFE, Rohtak in a sealed envelope and should be dropped in Tender Box at the office not later than the time and date given in the letter of invitation.** If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day

4.6 Any quotation received after the deadline of submission of quotations will be rejected and returned unopened to the bidder

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**5. Validity of Quotation:**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

**6. Opening of Quotations:**

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

**7. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.**

**8. Evaluation of Quotations:**

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

8.1 Meet the qualification criteria specified in clause 3 above;

8.2 are properly signed ; and

8.3 Conform to the terms and conditions, specifications and drawings without material deviations.

**9. Award of contract:**

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

9.1 Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

9.2 The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.

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**10. Performance Security:**

Within **15 days** of receiving letter of acceptance, the successful bidder shall deliver to the ICAR-CIFE the performance security (either a bank guarantee or a bank draft **in favour of the "ICAR Unit-CIFE" payable at Mumbai** for an amount equivalent of **3 % of the contract price**. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12.

**11. Period of Maintenance:**

The period of Maintenance for the work is six months from the date of taking over possession or one full monsoon period / season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the ICAR-CIFE, Mumbai.

**12.** Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

**13. Rs.1000/- (Rupees One thousand only)** (non-refundable) towards the cost of Tender Document and **Rs. 15,000.00 (Rupees Fifteen Thousand only)** towards Earnest Money Deposit (EMD) should be paid in the form of crossed demand draft drawn in favour of **"ICAR Unit - CIFE" payable at Mumbai."**

**14.** The demand draft in original towards EMD and cost of Tender form must be submitted along with the tender document and are to be placed in a sealed envelope, failing which the Tender will be summarily rejected without any communication.

**15.** The work shall be executed as per specifications mentioned in BOQ and CPWD's DSR

**16.** 1% water and electrical charges will be recovered from the bill if supplied by the Department.

**17.** Any other item to be required at site to complete the work will have to be executed and the same shall be paid as per DSR-2016

**18.** The EMD of unsuccessful bidders will be returned within 15 days from the date of award of work to successful bidder.

**19. The successful bidder has to pay Security Deposit amounting to 3% of the Contract Price.** The security deposit will be released only after six months from the date of successful completion of work.

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20. The defect liability period is 6 months. Any defect arising in the defect liability period is to be rectified by the contractor without any extra cost, failing which the same shall be done departmentally at the "**risk and cost**" of the contractor and the amount of expenditure shall be deducted from the security deposit.
21. The quoted rates should be inclusive of cost of material, carriages, whatsoever, storage, watch and ward, wastages, and all applicable taxes etc. The quoted rates shall not be increased under any circumstances.
22. TDS will be deducted at source from the bill as per rules.
23. The Institute will not supply any tools, equipment, and materials storage. The contractor has to make their own arrangement.
24. The EMD submitted by the bidder is liable to be forfeited by the Institute, if the selected firm/bidder fails to commence the work within seven days from the date of receipt of work order.
25. The work shall start within 3 days from the date of award and complete within 30 days failing which a penalty as per prescribed rules / norms of NAHEP shall be imposed. The work must be completed within the specified time period.
26. The material used for renovation must be approved by the officer In-charge / site in-charge before using failing which works shall be rejected.
27. The agency has to abide by all rules and regulations pertaining to labour act. The contractor has to take all necessary steps for the welfare measures of labours employed by him at the site.
28. The agency will be fully responsible for providing medical facilities to their labourers in case of any accident, etc. Matters related to labour welfare/problems should be dealt by the contractor only. CIFE, Mumbai shall not be responsible in such matters.
29. Taxes, if any, should be clearly mentioned in the quotation, failing which it will be presumed that the quoted rates are inclusive of all taxes. No additional tax will be allowed if the same is not mentioned in the quotation document.
30. The tenders/bidders in their own interest are instructed to visit the site for understanding the site conditions, nature of work, etc.
31. The Director, CIFE, Mumbai reserves the right to accept or reject any or all tender / all tenders without specifying any reason whatsoever. No correspondence shall be entertained in this regard. The decision of the Director, CIFE, Mumbai shall be final and

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binding on all concerned in such matters.

32. No additional amount whatsoever shall be paid over and above the quoted amount.
33. Work should be carried out using high standard materials and standard procedure used for construction of hatcheries / ponds for aquaculture facilities.
34. For any clarification in design or specifications, bidders may contact Principal Investigator, NAHEP project, ICAR-CIFE, Mumbai during office hours on all working days.

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(Officer-in-Charge)